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High School, ext 0
Board of Education, ext 244
Adult Education, ext 280

Ehove Career Center Meal Charge Policy

The District recognizes that on occasion, students may forget to bring lunch money to school. To ensure that students do not go hungry, but also to promote responsible student/parent behavior and minimize the fiscal burden to the District, students may “charge” the cost of a meal to be paid back at a later date.

To comply with the State guidelines and maintain a system for accounting for charged meals, regarding both full and reduced-price meals, the District shall:

1. Allow only a full reimbursable meal(in accordance with the National School Lunch Program) to be charged. Excludes a la carte items.
2. Limit the number of charges to 3 per person including reduced-paid students.
3. When a student exceeds the charge limit, provide a milk and grain component at breakfast, and provide a sandwich, fruit and milk at lunch.
- 3 Notify parents on a timely basis of outstanding charges by written payment notice mailed home. After the student exceeds the 3 meal limit the district will make a phone call home at the end of each week.
4. A computer-generated point of sale system, which identifies and records all meals as well as collects repayments will be used for each student.

Charged meals must be counted and claimed for reimbursement on the day that the student charged(received) the meal, in accordance with the NSLP. When charges are paid, these monies will be applied to the student’s lunch account. Fees from NSF checks will also be removed from student’ lunch accounts, also resulting in negative balances.

If a district suspects that a student may be abusing this policy, written notice will be provided to the parent that if he/she continues to abuse this policy, the privilege of charging meals will be refused.

Families may apply for free/reduced meals at any time during the school year. Applications are mailed to all families prior to the school year. In addition, applications are available in the High School office and in the Cafeteria. Please return completed applications to:

EHOVE Career Center
Attent: Cafeteria Manager
316 West Mason Rd.
Milan, Ohio 44846

The School District shall send a letter home to all parents on an annual basis prior to the opening day of school, outlining the requirements of this policy. The policy shall also be published in appropriate school and district publications.