



Career Testing is required for all Occupational Programs. Incoming students will take the ACT WorkKeys® for Applied Math, Graphic Literacy and Workplace Documents. An \$81.00 non-refundable test fee must be paid at the time of registration. Testing lasts approximately 3 hours. Any student needing accommodations should notify the office at the time of registration and must have proof of ADA disability approved before test date. Your photo ID is required at the time of testing. If you do not have your photo ID at the time of testing, you will need to reschedule.

Testing is available Monday and Wednesday at 8:30 am and 12:30 pm, as well as select Thursdays at 6:00 pm. Please call the Adult Education office for available testing dates and to register at 419-499-4663 or 866-256-9707 ext. 280.

**Free resource to help you prepare for testing:**

**WorkKeys® Curriculum**

This is an online program to help you study for the WorkKeys® tests. Stop in to get registered, then you can access from any computer.

**WorkKeys® required scores for admission**

Program	Workplace Documents	Applied Math	Graphic Literacy
Police Academy	4	4	4
Paramedic/RN-Medic/EMT	4	4	4
Cosmetology	4	4	4
Adult Professional Culinary	3	4	3
Practical Nursing	5	5	4
Massage Therapy	5	3	4
Medical Assistant	4	4	4
Patient Care Technician	4	4	4
Phlebotomy Technician	4	4	4
Surgical Technology	5	4	4
Electrical Technician	5	5	4
Marine Trades Technician	4	4	4
Welding Technician	4	3	3
Firefighter-Level I, IT & II	4	4	4
Nurse Aide/Home Health Aide	3	3	3

\*Adult Diploma Grant (ADP) students required scores may vary from those shown above. Please speak with the Adult Education Counselor for more information.